

Introduction: Cyclops Marine (CML) is a fast-growing technology business, the electronic & mechanical engineering requirement is ever evolving as we launch new products and have to manage the growing demand of our existing range.

Electronics Technician	
Overall Objective	<p>Ensuring product flows efficiently, on time, to the required quality, from our factory to our customers.</p> <p>Align and thrive within the dynamic culture and values of the business, bringing positivity to your daily role.</p>
Skills/Experience Requirement	
	<p>Responsibility for Goods In quality checking processing through to packaging for despatch. Ensure all QA processing data capture occurs within CML systems.</p> <p>Responsible for goods out despatching to customers, owning the carrier booking, customs documentation, and quality of the packaging finishing to the highest standard.</p> <p>Driven to ensure goods are despatched on time and in full.</p> <p>Look after the processing of returns products through the warranty process. Support the sales team in diagnosing of problems, repairing units and sending out replacements via the correct process.</p> <p>Assembly of wireless chargers and other electronic accessories</p> <p>Boxing and packaging finished products ready for sale.</p> <p>End of month stock taking.</p> <p>Ensuring the goods in and out area is kept organised and tidy.</p> <p>Responsible for picking of orders and creation of shipping notes ready for shipment.</p> <p>High level of attention to detail required to ensure</p> <p>Supporting the Operations Director with tasks as needed</p> <p>Checking in of goods from suppliers and scanning and filing of delivery notes for the accounts team.</p>
Reporting to:	Operations Director

Candidate profile

Attention to detail and process driven with the ability work through task efficiently. Driven to meet deadlines to highest quality standards. Inquisitive mind to diagnose and repair products. Ready to thrive with opportunity for career development in a fast growing environment.

Ends.